



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

January 29, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Board of Supervisors
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First District

YVONNE B. BURKE
Second District

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Third District

DON KNABE
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Fifth District

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: TRAFFIC SIGNAL
SYNCHRONIZATION PROJECT
STUDEBAKER ROAD FROM
FLORENCE AVENUE TO DEL AMO BOULEVARD, ET AL.,
AWARD OF CONSULTANT SERVICES AGREEMENT IMPACTING THE
CITIES OF DOWNEY, NORWALK,
CERRITOS, AND LAKEWOOD
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works or his designee to execute a Consultant Services Agreement with Albert Grover & Associates to prepare plans, specifications, estimates, and provide construction assistance services for the Studebaker Road Traffic Signal Synchronization Project and to establish the effective date following your Board's approval. The agreement will be for a not-to-exceed fee of \$172,275 to be financed with Los Angeles County Metropolitan Transportation Authority Grant Funds and matching County funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to obtain consultant services to prepare plans and specifications for a project to improve traffic flow on Studebaker Road in the Cities of Downey, Norwalk, Cerritos, and Lakewood.

Implementation of Strategic Plan Goals

The Countrywide Strategic Plan directs that we provide Organizational Effectiveness (Goal 3) by securing sufficient staffing resources to ensure an efficient, effective, and goal-oriented project delivery system.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund. The recommended Consultant Services Agreement is for a not-to-exceed fee of \$172,275. The estimated cost to complete this work is \$137,375, plus \$34,900 for unforeseen additional work, which may arise during progress of the work. Funding for this agreement is included in the Fiscal Year 2007-08 Proposition C Local Return Fund Budget.

The Los Angeles County Metropolitan Transportation Authority will reimburse approximately \$135,460 of the cost from the 2001 Call for Projects Proposition C Discretionary Grant Funds for the Gateway Cities Traffic Signal Forum. The remaining \$36,815 will be funded by the County's Proposition C local return revenue.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The term of this contract will commence upon issuance of Notice to Proceed by the Director or his designee and shall terminate on the date the work is accepted by the County.

The contract contains the County's standard provisions regarding contractor obligations and is in compliance with all Board, Chief Executive Office (CEO), and County Counsel requirements.

The contract is not subject to the County's Living Wage Ordinance (Los Angeles County Code Chapter 2.201), because the services are of a technical nature.

A standard agreement in the form previously approved by County Counsel will be used. The CEO's Risk Management Office has approved the insurance coverage, indemnification, and liability provisions included in the contract.

When construction documents and jurisdictional approvals are completed, tentatively scheduled for December 2008, the Department of Public Works will return them to your Board to adopt plans, specifications, and advertise for bids to construct the project.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b)(4) of the State of California Environmental Quality Act Guidelines (CEQA), execution of the agreement to prepare plans, specifications, estimates, and provide construction assistance services will not cause a physical change in the environment and, therefore, does not constitute a project and is not subject to the requirements of CEQA.

CONTRACTING PROCESS

On September 7, 2006, the Department of Public Works issued Request for Proposals to 26 firms to develop a select list of qualified consultants to provide as-needed traffic design services, and 18 firms submitted proposals for review and evaluation. An evaluation committee, consisting of the Department of Public Works engineering staff, evaluated the proposals. These evaluations were based on technical expertise, proposed work plans, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of these proposals, the committee developed a select list of eight qualified firms.

The firms selected were ADVANTEC Consulting Engineers, Inc.; Katz, Okitsu and Associates; Kimley-Horn and Associates; RBF Consulting, Inc.; Lin Consulting, Inc.; VA Consulting, Inc.; Albert Grover & Associates; and Transportation & Energy Solutions, Inc.

As stated in the Request for Proposals, the Department of Public Works shall select consultants from the select list of qualified consultants for each project in order of established evaluation ranking. Albert Grover & Associates is the next firm on the list.

Participation by Community Business Enterprise (CBE) in the project and the requirement that consultants demonstrate their good faith effort to utilize CBE are encouraged through the Department of Public Works' CBE Outreach Program.

Albert Grover & Associates is aware of the Department of Public Works' CBE Outreach Program; and their proposed CBE participation is on file with the Department of Public Works.

The Department of Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreement, as this agreement is for non-Proposition A services.

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As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with the Department of Public Works, the Request for Proposals to develop the select list of qualified consultants was posted on the Doing Business With Us website. Attached is a copy of the website posting for your reference.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Hiring a consultant to perform this specific short-duration engineering service will allow the Department of Public Works to continue to have its current staff perform more routine traffic services.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Traffic and Lighting Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DLW
WJW:pc

Attachment

c: County Counsel
Department of Public Social Services (GAIN/GROW Program)
Department of Public Works (Architectural Engineering, Programs Development)

Bid Detail Information

Bid Number : AJX7001L

Bid Title : Traffic Design Services - Development of Select List

Bid Type : Service

Department : Public Works

Commodity : ENGINEERING -TRAFFIC AND TRANSPORTATION

Open Date : 9/7/2006

Closing Date : 10/5/2006 3:00 PM

Bid Amount : N/A

Bid Download : Not Available

Bid Description : The County of Los Angeles Department of Public Works is requesting proposals from qualified firms to provide design services for a variety of traffic engineering projects throughout the County of Los Angeles.

The scope may range from the completion of traffic signal plan(s) for a minimum of one traffic signal to an undetermined number of traffic signals which may or may not be part of a linear coordinated system or a network of coordinated systems, and/or the completion of signing and striping plan(s) ranging in complexity from longitudinal lane lines along a highway reach to a complex intersection layout.

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